

**AAFSA Executive Meeting Agenda**  
**11/19/2018**  
**206 Life Sciences East**

**Present:** Huifen, Marcia, Ravi, Lawrence, Babu

1. Welcome and Introductions- Ravi Jadeja
  - a. Welcome to our new president, Dr. Ravi Jadeja!
2. Vice-president election
  - a. Call for nominations available until Monday, December 3 by 5:00 PM.
3. Bank account changes/updates
  - a. We will update the account information
  - b. We have \$429.74 as of right now
  - c. Reminder for members to pay their \$10 dues in cash or check to Huifen
4. General discussion regarding future meetings and plans
  - a. Committee will review bylaws, discuss potential changes, and propose these changes to the members to vote on them
    - i. Updating the position titles (e.g., Vice-President to President-Elect)
    - ii. Clarifying roles of each officer position and membership
    - iii. Correcting any grammatical/syntactical errors
  - b. Alternate between in-person and Zoom meetings for convenience
    - i. Lawrence will send a Doodle poll for an ideal time and date for everyone for the spring semester
  - c. We have approximately 238 OSU faculty and staff
    - i. Consider reaching out to them
  - d. Potential spring events
    - i. Host an event with a guest speaker
    - ii. Collaborate with student groups during Asian American Awareness Week
    - iii. Fundraising suggestions
      1. Raffles, donors, bake sale, restaurants, ticket events
  - e. Newsletter
    - i. Reach out to new and current faculty and staff to highlight accomplishments, achievements, and awards

Next meeting:

Wednesday, December 5 at 11:45-12:30 PM in SU 456A